



St. Mark's Community School

POST OF SPECIAL NEEDS ASSISTANT

APPLICATION FORM

Application forms must be typed.

Applicant's Name: _____

- Completed application forms should be email to:

Secretary of the Board of Management,

St. Marks Community School,

Cookstown Road, Tallaght

Dublin 24. D24VW22

Phone: 01-4519399

Email: snapost@stmarkscs.ie

- Applicants should note that the Board of Management will nominate a date and time for interviews. Interviews are scheduled for the week of the 17th August 2026.
- The Board of Management will not acknowledge receipt of completed application forms but will notify each applicant of the success or otherwise of his/her application, following interview.
- Application forms must be typed and application forms must be signed.

For Official Use Only
Received:
Date:
Time:

1. Personal Details

First Name:		Surname:	
Home Address:		Correspondence Address: <i>(if different)</i>	
Home Phone Number:		Mobile Phone Number:	
Email Address:			
Are there any restrictions regarding your employment? Yes ☐ No ☐ <i>(if you answer Yes, please provide details on separate sheet)</i> Do you require a Work Permit? Yes ☐ No ☐			

2. Educational Qualifications- most recent first.

(A successful applicant may be requested to furnish supporting documentation)

[illegible]

3. Other relevant, non-accredited courses – most recent first: (e.g. First Aid, Art/Craft....)

In-Service Courses/CPD/Training

List any in-service courses/training you have received. Please include dates of the relevant training and duration of these courses. Start with the most recent and work backwards.

[illegible]

4. Experience of Special Needs Assistant role - most recent first.

School Name	Address	Duties	Date from	Date to

5. Other employment experience - most recent first.

Position	Employer/Project	Duties	Date from	Date to

6. Please indicate briefly your understanding of the role of a Special Needs Assistant and some additional information (not already mentioned) in support of your application.

7. Please give the names of two referees: one should be in a position to comment on your personal characteristics, and one should be in a position to comment on your professional qualifications and/or training. Referees should not be related to the applicant.

a. Name: _____

(2) Name: _____

Address: _____

Address: _____

Mobile: _____

Mobile: _____

8. Signature of Applicant _____ Date _____

Completed Applications should be returned by email only by the closing date as per advertisement on teaching posts website to:

Secretary, Board of Management, St. Marks Community School, Cookstown Road, Tallaght, Dublin 24, D24VW22

Email: snapost@stmarkscs.ie with Subject field: SNA POST